

THIS FORM IS FOR ANYONE TAKING UP A COACHING POSITION FOR THE FIRST TIME, REGARDLESS OF LENGTH OF TIME IN THE CLUB.

Please Complete this form and upload to your TI account and inform your club secretary and/or your CCO (if applicable).

CONFIDENTIAL

Full name	TI Membership Number (IF COACH/LEADER TI TRAINING LICENCE REQUIRED)	
Current Address	TI Coach / Leader TI Staff Other (specify)	TI Junior Assistant
	CLUB	
Email	Mobile Number	
Date of Birth	Place of Birth	
List previous experience/ involvement in any other club INCLUDE EXPERIENCE OF WORKING WITH YOUNG CHILDREN IN A VOLUNTARY OR PROFESSIONAL CAPACITY		
Sporting/NGB Qualifications (USE ADDITIONAL PAGE IF NECESSARY)		
1. I have read and will abide by the Rules and Regulations as adopted by Triathlon Ireland (TI) Safeguarding Legislation information.		YES/NO
2. If coaching privately, I will ensure I have adequate insurance cover in respect of my activities as a coach.		YES/NO
3. Will you be coaching / working with junior athletes (U18) or vulnerable adults in this membership year		YES/NO
IF YES:		
a) Have you already completed the garda vetting/Access NI process?		YES/NO
IF NO please ensure that vetting is complete prior to working with juniors or vulnerable adults in the future.		
b) Have you ever been asked to leave a sporting organisation?		YES/NO
c) Have you ever been convicted of a criminal offence* or been the subject of a caution or are you at present the subject of criminal investigations?		YES/NO
d) TI is an organisation committed to the welfare and protection of young people - is there is any reason at all to be concerned about you as an applicant being in contact with children/vulnerable adults.		YES/NO
* IF YOU ANSWER YES TO EITHER B), C) OR D) ABOVE, WE WILL CONTACT YOU IN CONFIDENCE TO DISCUSS.		
e) Do you agree to read & abide by TI Rules and Regulations and the TI Safeguarding Policies based upon SI/SNI's Safeguarding Guidance for Children and Young People in Sport? Safeguarding Policy Documents		YES/NO
4. I agree to an annual review of my role with the Club/Organisation?		YES/NO
5. REFERENCES: Please provide the name and address of two people whom we can contact and who, from personal knowledge, are willing to endorse your application. One of these names should be, where possible, the name of an administrator/ leader in your last club or place of involvement.		

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REFERENCE 1 Name:	Phone number:	
Full Postal Address:	How many years known:	
Email address:		
REFERENCE 2 Name:	Phone number:	
Full Postal Address:	How many years known:	
Email address:		
<p>6. Coaches/Leaders are given a position of trust by parents/guardians and athletes, and are expected to operate to the highest standards of behaviour whilst in the company of under age athletes (under 18 years). TI Coaches/Leaders are also expected not to engage in any activity that could reasonably be viewed as bringing the club or Triathlon Ireland in general into disrepute. In order to act as a role model and to promote their safety and the safety of young people sports leaders should:</p>		
<p>CREATE A SAFE AND ENJOYABLE ENVIRONMENT FOR ALL ATHLETES BY:</p> <ul style="list-style-type: none"> → Planning and preparing appropriately. → Being positive during sessions and competitions, praising and encouraging effort as well as results. → Encouraging fair play and treating participants equally. → Recognising developmental needs, ensuring activities are appropriate for the individual. → Keeping a record of attendance at training and competitions. → Keeping a brief record of problem/action/outcomes, if behavioural problems arise. → Keeping a brief record of injury(s) and action taken. <p>WHEN COACHING JUNIOR ATHLETES:</p> <ul style="list-style-type: none"> → Put welfare of young person first, strike a balance between this and winning/results. → Having experience relevant to working with young people or hold up-to-date qualifications and be committed to the guidelines in this policy. → Involve parents where possible and inform parents when problems arise. → Report any concerns in accordance with this Code's reporting procedures. <p>WHERE POSSIBLE SPORTS LEADERS WILL AVOID:</p> <ul style="list-style-type: none"> → Spending excessive amounts of time with children away from others. → Taking sessions alone. → Taking children on journeys alone in the car. <p>SPORTS LEADERS SHOULD NOT:</p> <ul style="list-style-type: none"> → Use any form of punishment or physical force on a child. → Take children to their home or to a place other than the sport environment where the parent has given consent. → Exert undue influence over a participant in order to obtain personal benefit or reward → Engage in rough physical games, sexually provocative games or allow or engage in inappropriate touching of any kind, and / or make sexually suggestive comments about, or to a child. This includes innuendo, flirting or inappropriate gestures and terms. → Take measurements or engage in certain types of fitness testing without the presence of another adult. → Undertake any form of therapy (hypnosis etc.) in the training of children. 		
<p>7. By signing/electronically signing or typing your name on this code of conduct you are indicating that you understand that disciplinary action can be taken against you by TI if you breach this code of conduct.</p>		
Print Name	Sign	Date
*CCO (if applicable)	Sign	Date
*CCO: CLUB CHILDREN'S OFFICER		